



One Day in the Life of Pennsylvania Libraries: October 28, 2009 FAQ's

What is SnapShot PA?

The Pennsylvania Library Association and Commonwealth Libraries are launching a project called **SnapShot PA: One Day in the Life of Pennsylvania Libraries- October 28, 2009**. Its purpose? To capture the impact that Pennsylvania libraries have on their communities on a typical day. Librarians from all types of libraries, public and academic libraries, school and special libraries, hospital libraries and government libraries; from the tiniest facility to the largest county systems will participate. Make sure your school library is represented.

When is SnapShot PA?

We are asking all libraries to keep statistics and capture events with photos on October 28, 2009.

What do I need to do?

- Discuss the SnapShot PA project with your administrators and teachers for permission and support.
- Visit www.snapshotpa.org and view the survey document so you know what statistics we are asking you to collect.
- On October 28 collect statistics, comments, and photos etc. which represent a typical day in the library.
- Input your data into Survey Monkey.
- Upload your photos to Flickr.
- Share your results locally with your school officials.

What if I don't have classes or can't participate on October 28?

If your schedule does not permit you to collect statistics during the day, perhaps you can designate someone to do that for you, i.e. an assistant, volunteer, etc. If that is not possible you can choose another day in which to collect the statistics. You will be asked to indicate which day other than October 28, 2009 on the survey.

What do I do with the statistics and photos I collect?

- Enter your data into Survey Monkey.
- Use your statistics locally. Refer to the Tips for Librarians tab on the website for easy ways to promote SnapShot PA.
- Upload your photos to Flickr.

Do I need permissions for the photos I take?

You need to follow your school district's policy on publishing photos of your students. Some require releases, some have parents sign them at the beginning of the year just in case, and some don't have a policy.